

**Minutes of the
Executive**

(to be confirmed at the next meeting)

Date: Monday, 4 November 2019

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
F Birkett, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
S D Martin, Streetscene

Also in attendance:

Councillor R H Price, JP for item 9(1)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 07 October 2019 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

Solent Local Enterprise Partnership – Growth Forum

The Executive Leader announced that during February 2019, the Solent Local Enterprise Partnership published a new Assurance Framework which establishes the policies, processes and systems to it works.

In supporting the new structure, the Solent LEP is seeking to convene a meeting of the Solent Growth Forum in early December. Under revised Terms of Reference, the Forum is intended to provide a scrutiny panel for the work of the Solent LEP.

The Executive Leader stated that the Solent LEP has asked Local Authorities to nominate a representative as a member of that group and, as the Growth Forum may meet before the next Full Council meeting in December where Appointments are formally approved, he is able to appoint a spokesman to attend until such time as the formal appointment is agreed by the Council.

The Executive Leader announced that whilst that spokesman will not have any voting rights, they will be able to represent the Council and he was pleased to announce that Councillor Tom Davies will be that spokesman.

May 2020 – Mayor Making Ceremony

The Executive Leader announced that as Members will be aware, Ferneham Hall will close after this season's pantomime and will therefore be unavailable for the Mayor Making ceremony in May 2020. The Mayor's Office has conducted a review of potential alternative sites across the Borough and the Leader was delighted to announce that the newly opened Waypoint Church (formerly known as Locks Heath Free Church) has been selected as the most suitable venue.

The new site includes a spacious lobby area which boasts a coffee shop and a purpose built auditorium. Although the different venue will present some challenges and necessary changes to the normal format, it is anticipated that the tradition and high standard of Fareham's Mayor Making ceremony will be maintained and will enable us to enjoy the facilities that the Waypoint Church has to offer.

The Executive Leader stated that the afternoon Annual General Meeting of the Council will still be held in the Council Chamber and further details and invitations will be sent out from the Mayor's Office in the New Year.

4. DECLARATIONS OF INTEREST

Councillor S D T Woodward declared a personal interest in respect of item 8(1) – Community Funding - Portchester Bowling Club as he was involved in the decision made by Hampshire County Council to award a similar grant to Portchester Bowling Club.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. REFERENCES FROM OTHER COMMITTEES

Leisure & Community Scrutiny Panel – 21 October 2019

Minute 7: Award of Contract – Leisure Centre Operator Contract

The Panel considered a report by the Director of Leisure and Community on the Award of Contract of the Leisure Centre Operator.

The Panel noted the recent changes in borrowing costs that has affected Local Government. Officers are currently investigating options for alternative borrowing methods that may be available to the Council. They will also revisit the capital fund to see if there are any capital savings that can be made elsewhere.

RESOLVED that the Panel recommends the contents of the report for the endorsement to the Executive when it considers this item at its meeting on 4 November 2019.

This item is listed at Agenda item 10(1) for consideration by the Executive.

Policy & Resources Scrutiny Panel – 23 October 2019

Minute 6: Council Tax Discounts and Exemptions

The Panel considered a report by the Deputy Chief Executive Officer on the proposed changes to the Council's discretionary Council Tax discounts, exemptions, reliefs and premiums policy.

The Local Taxation and Corporate Debt Manager tabled an item which set out the amendments to the report that had taken place since its publication.

Member attention was drawn to the amendments made to the recommendation since it was published.

At the invitation of the Chairman, Councillor S D T Woodward, Executive Member for Policy and Resources addressed the Panel on this item.

RESOLVED that the Policy and Resources Scrutiny Panel asks the Executive to note their endorsement of the following recommendations, when it considers this item at its meeting on 4 November 2019:

- (a) approve the latest discretionary reductions and premiums set out in Appendix A:
- to remove the discount currently allowed on empty and unoccupied properties which have been vacant for less than 1 month, so that no discount is given (Class C);
 - to remove the discount currently allowed on empty and unoccupied properties undergoing or requiring major works to make them habitable, so that no discount is given (Class D);
 - to implement 100% to 300% Long Term Empty property premiums for properties which have been unoccupied and unfurnished for more than 24 months; and
- b) agree the approach for the proposed policy for up to 100% of the Council Tax for properties occupied by Care Leavers under 25 years of age, to be considered as irrecoverable.

This item is listed at Agenda item 9(2) for consideration by the Executive

Minute item 7: Corporate Strategy and Local Service Agreements Review

The Panel considered a report by the Deputy Chief Executive Officer on an annual review of the Council's Corporate Strategy and Local Service Agreements.

The Panel requested that the following changes be made:

Page 45 of the report under the heading of Strong, Safe and Inclusive and Healthy Communities on the last bullet point the word 'intimated' be changed to 'intimidated'; and

The bullet point on page 86 of the report pack which read "Develop long term plans aimed at bringing the Ashcroft Arts Centre and Ferneham Hall together into a new and exciting single arts and entertainment venue;" be removed from the Local Service Agreements as this is no longer part of the Council's Corporate Strategy.

RESOLVED that, subject to the amendments listed above, the Panel recommends the Corporate Strategy and Local Service Agreements report to the Executive for endorsement, when it considers this item at its meeting on 4 November 2019.

This item is listed at Agenda item 9(1) for consideration by the Executive.

8. LEISURE AND COMMUNITY

- (1) Community Funding Application - Portchester Bowling Club

Councillor S D T Woodward declared a personal interest in respect of this item as he was involved in the decision made by Hampshire County Council to award a similar grant to Portchester Bowling Club.

The Executive Member for Leisure and Community proposed the deletion of recommendation (b) of the report as planning permission has already been granted.

RESOLVED that the Executive:

- (a) considered offering a matched funding grant of up to £20,000 to Portchester Bowling Club, to extend their Clubhouse at Westlands Grove, Portchester;
- (b) agrees the award specifically for the plans and costs provided as part of this funding application; and
- (c) agrees the award of the funding subject to Portchester Bowling Club providing written acknowledgement of both a successful application to the Hampshire County Council Community Building Fund for £20,000 to match Fareham Borough Council's contribution and Bowls England's approval of an interest-free loan to the Club.

9. POLICY AND RESOURCES

- (1) Annual Review of the Corporate Strategy 2017-2023 and Local Service Agreements 2018-2019

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

Amendments to Pages 53 and 55 of the agenda pack were tabled at the meeting to highlight two minor changes to the wording in the Local Service Agreements 2018-2019 document.

RESOLVED that the Executive:

- (a) recommends to the Council the amendments to the strategy document, as set out in paragraph 8 of the report along with the minor amendments to the wording in the Local Service Agreement 2018-2019 document as highlighted in the tabled items and the inclusion of the date last reviewed on the front page of the strategy; and
- (b) notes the Council's performance for the 2018/19 financial year.

- (2) Council Tax Discounts and Exemptions

RESOLVED that the Executive:

- (a) agrees the approach for the proposed policy for up to 100% of the Council Tax for properties occupied by Care Leavers under 25 years of age, to be considered as irrecoverable; and

- (b) approves the latest discretionary reductions and premiums set out in Appendix A for:
- (i) 0% discount for properties which are unoccupied and unfurnished for less than 2 years (Class C)
 - (ii) 0% discount for properties requiring major works to render them habitable (Class D)
 - (iii) 100% to 300% Long Term Empty property premiums for properties which have been unoccupied and unfurnished for more than 24 months

(3) Finance Monitoring Report 2019-20

RESOLVED that the Executive notes the Finance Monitoring Report 2019-20.

(4) Treasury Management and Capital Monitoring Report 2019-20

RESOLVED that the Executive notes the Treasury Management and Capital Monitoring Report for 2019/20.

10. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and representatives of the press be excluded from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

(1) Award of Contract - Leisure Centre Operator

RESOLVED that the contract for the management of Fareham and Holly Hill Leisure Centres be awarded to the tender submitted by the contractor ranked 1st (as set out in the confidential Appendix A to this report) being the most advantageous tender received.

(The meeting started at 6.00 pm
and ended at 6.20 pm).

Improving local air quality and ensuring land is free from contamination

- Improving air quality through the local air quality action plan.
- Continuously monitoring air quality.
- Investigating land for contamination.
- Ensuring local businesses do not pollute the environment.

Keeping streets and open spaces clean and tidy

- Cleaning the streets.
- Providing litter bins.
- Removing abandoned vehicles.
- Using a Public Spaces Protection Order (PSPO) to tackle irresponsible dog ownership.
- Fining people for littering, dog fouling and fly tipping.
- Providing clean toilets for public use.
- Removing graffiti.

Providing a sympathetic and caring burial service

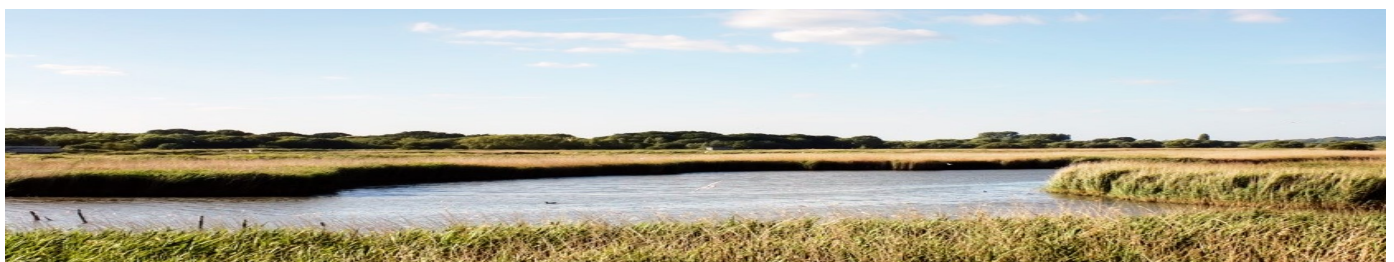
- Maintaining cemeteries.
- Arranging burials and working in partnership to run Portchester Crematorium.

Collecting waste

- Collecting household waste for incineration, as well as garden waste, health care waste and recyclable materials.
- Providing assisted collections for households in need.
- Providing chargeable collections for bulky household waste, trade waste and commercial recycling.

Challenges

- Securing sufficient funding to ensure we can continue to look after coastal and flood defences and to implement policies to manage the potential impacts of climate change to coastal areas, including rising sea levels.
- Ensuring there is sufficient uptake from drivers to upgrade their older taxis, having secured £300,000 as an incentive.
- Cleaning up of identified contaminated land, as there is always a significant cost involved.
- Hampshire County Council's proposal to charge for contamination in recycling collections and to withdraw payments for the sale of recyclates will impact on our capacity to reduce the quantity of household waste and maximise the amount that is reused or recycled.
- Finalising a nitrate mitigation strategy.



Strong, Safe, Inclusive and Healthy Communities



What is this priority about?

We will work with others to continue to provide an environment where people of all ages feel safe. We will give people greater influence and power over the decisions that affect their lives and build more inclusive communities by providing easy access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.

What do we aim to achieve?

The improvement actions that we aim to achieve by 2023 are to:

- Promote and support the delivery of a Garden Village at Welborne, as part of a planned sustainable new community to come forward over the next 20 years;
- Build 400 new graves as an extension to Holly Hill cemetery to increase the number of burial plots available to those living in the west of the Borough;
- Review our approach to Community Safety, including analysis of CCTV, street lighting and landscaping to ensure that we make the Borough as safe as possible;
- Explore the best approaches to improving air quality in areas where the levels of NO2 exceed national guidelines.

What else are we doing?

Reducing crime and disorder

- Providing CCTV coverage across the Borough in partnership with Gosport Borough Council.
- Providing community lighting for the safety of pedestrians on the public highway, parks and open spaces.

Protecting the health and safety of people

- Controlling pests and preventing the spread of infectious diseases.
- Collecting stray dogs and encouraging responsible dog ownership.
- Controlling the pollution of air, land and water.
- Ensuring businesses comply with food safety and health and safety legislation.
- Licensing and checking of premises, vehicles and people to ensure activities are undertaken and provided safely.
- Using powers to ensure residents live in satisfactory housing conditions.
- Ensuring public safety and protecting the community against the consequences of major incidents.
- Providing an emergency out-of-hours service.
- Protecting public health and preventing nuisance.

Managing highways, traffic and parking

- Assisting Hampshire County Council to manage traffic and keep the highways safe.
- Managing car parks and residents' parking schemes, and taking action against parking offences.

Promoting good health

- Working with Fareham and Gosport Clinical Commissioning Group to improve access to health facilities.

